

OXYZEN BUDDY

INCIDENT MANAGEMENT POLICY

The purpose of this policy is to ensure a consistent and effective approach to the management of Information Security Incidents, including communication on security events and weaknesses. It enables the efficient and effective management of Information Security Incidents by providing a definition and establishing a structure for the reporting and management of such incidents.

This policy applies to all the employee of OXYZEN BUDDY. with reference to all information held by or on behalf of Oxyzen Buddy.

The following policy is established for Incident Management:

All Oxyzen Buddy employees shall be made aware of the procedure for reporting Information Security Incidents and their responsibility to report such incident.

Serious incidents shall be reported to the appropriate external authorities wherever feel necessary.